

EXHIBIT SPACE APPLICATION

2009 MONTANA GOVERNOR'S CONFERENCE ON TOURISM & RECREATION

NOTE: This is an application form, not a contract. This form is for use in reserving space in the above event. Date of receipt of application will affect space assignment priorities. Conference management reserves the right to make booth assignments to avoid conflicts or concentrations of similar exhibits in one area and to accommodate attendee traffic flow. Space is to be used solely for the exhibitor whose name appears on this form and it is agreed that the exhibitor will not sublet or assign any portion of the same without consent of the management. **In order to hold your space, 100% of the amount due for the space must accompany this application. Reservation deadline: February 20, 2009. Space is limited - register early!**

Exhibitor Registration	Booth Registration
<p>_____ Company Name (Please type or print)</p> <p>_____ Contact Name</p> <p>_____ Street Address</p> <p>_____ City State ZIP</p> <p>_____ Phone Fax</p> <p>_____ Email Website</p> <p><i>Address for Listing in Conference Notebook (if different from above):</i></p> <p>_____ Address</p> <p>_____ City State ZIP</p> <p>_____ Phone Fax</p> <p>_____ Email Website</p>	<p>_____ Representative(s) attending conference - as name(s) should appear on name badge:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Booth space reservation (includes conference registration for <u>one</u> representative).....\$ 350.00</p> <p>_____ Additional representative(s) \$120 each.....\$ _____</p> <p>I request a second booth space for an additional \$225 (subject to availability) <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>TOTAL ENCLOSED – payment must be included with registration.....\$ _____</p> <p>Do you wish to give away a door prize (limit 1 item) during the Tuesday luncheon? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Do you plan to attend the Monday evening banquet? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, # attending: _____)</p>
Booth Requirements & Promotion Info	Method of Payment
<p>Special booth needs:</p> <p><input type="checkbox"/> Electricity <input type="checkbox"/> Internet Access*</p> <p><input type="checkbox"/> Other _____</p> <p>Booth space preference (Exhibitor Room Layout on next page): 1st choice _____ 2nd choice _____ 3rd choice _____</p> <p>* Additional phone line or high-speed Internet access charges will be the responsibility of the exhibitor. Cost info available from Travel Montana.</p> <p>Applications received by Friday, February 20, will ensure that your exhibitor listing will be included on the conference website, in the conference agenda booklet and in the conference attendee list.</p> <p>Applications received after February 20, will only have listings included on the conference website.</p> <p>Travel Montana cannot be held liable for events beyond its control, such as acts of God, government regulations, disasters or weather-related hazards, civil unrest, acts of terrorism, or any other emergency, making it inadvisable or impossible to hold the conference. Travel Montana will make every effort to inform the participants of any change as soon as possible to enable participants to cancel hotel and flight arrangements.</p>	<p><input type="checkbox"/> Check Enclosed (amount) \$ _____</p> <p><input type="checkbox"/> Visa (amount) \$ _____</p> <p><input type="checkbox"/> MasterCard (amount) \$ _____</p> <p>_____</p> <p>Card Number _____</p> <p>_____</p> <p>Expiration Date _____ Card Auth. Code _____</p> <p>Cardholder's Name (Print clearly) _____</p> <p>_____</p> <p>Cardholder's Billing Address _____</p> <p>_____</p> <p>City, State _____ ZIP _____</p> <p>_____</p> <p>Cardholder's Signature _____</p> <p>Make all checks payable to and send application to: Governor's Conference on Tourism & Recreation c/o RMS Management Services 36 South Last Chance Gulch, Suite A Helena, MT 59601 Phone: 406-443-1160 Fax: 406-443-4614 Email: skopec@rmsmanagement.com Web: www.travelmontana.mt.gov/conference</p>

Governors Conference
on Tourism
Colonial Inn Helena MT

Floorplan Prepared By:
K & J Convention Services
(406)442-3238

POOL

NATATORIUM

36

37

38

35 26

34 27

33 28

32 29

31 30

25

24

23

22

21

20

19

18

39

40

UPSTAIRS
MEZZANINE

47

46

45

44

41

42

43

BACK
LOBBY

14
10'

15 13

16 12

17 11

LOBBY AREA

8
10'

10'
9

10'
10

COFFEE
SHOP

4

3

2

1

All booths
8' wide x 4' deep
Unless Marked

FRONT
DESK